



brownhill hayward brown

chartered architects

Date 22nd December 2020

Our Ref: AM/JRS/36-156

Nigel Cripps
PCC of St Peter & St Pauls Church, Aston
C/o The Parish Office
Witton Lane
Aston
Birmingham
B6 6QA

Dear Nigel

Re: Aston Parish Church – Steeple Repairs

Further to my letter of appointment dated 4th November 2020, I have visited the site today as well as during the course of the works. I confirm that the works are deemed to have been completed on Tuesday 22nd December 2020 and are to a good standard.

As such payment in full is now due to the contractor. I attach a copy of the contractors invoices and final account which give a total contract sum of £12,745 (+VAT). The final payment should now be released to the contractor.

Yours sincerely

Adrian Mathias
BROWNHILL HAYWARD BROWN

Enc.

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